

Physics Department-Wide Policy

Concerning Due Dates of Lab Reports and Lab Data

For all laboratory sections the due date on the submission of Laboratory Reports or Data Submissions is one week from the scheduled laboratory experiment. The instructor expects that you will turn in your Laboratory Report or Data Submission no later than at the beginning of the lab period one week from the scheduled laboratory experiment. The instructor, at his discretion, may remind you that reports are due but it is your responsibility to remember and to meet the due time.

Late Laboratory Reports or Data Submissions will be accepted up to one week after the due date, but will have a 10% reduction in grade. To be considered at all the instructor expects that you will turn in your Laboratory Report or Data Submission no later than at the beginning of the lab period one week from the scheduled due date. The instructor at his discretion may remind you that late reports are due but it is your responsibility to remember and to meet the cutoff time.

Laboratory Reports or Data Submissions will not be accepted beyond two weeks from the scheduled laboratory experiment. This is a Department-wide Policy and therefore it is not left to the discretion of the laboratory instructor. Students failing more than one third of their Laboratory Reports or Data Submissions will automatically receive a failing grade in the course.

A scheduled absence from lab should be discussed with your instructor so that an earlier or later lab section during that week can be substituted. Obtain an absence form from the Physics Department Secretary, fill it out, obtain any necessary authorizing signature and present it to your instructor before the start of the week in which you plan to be absent.

Note: Standing guard or attending a military physical is not an excuse for missing lab.

An unanticipated but nonetheless authorized absence will, at the discretion of the instructor, be treated as a onetime drop grade or substituted by an experiment during once per semester make up week.

Extraordinary circumstances will be addressed by the Physics Department Head.